

Wine Procurement Form			
DESCRIPTION OF DONATED ITEM			
Item/Title:		Retail Value \$ (must provide for tax purposes)	
Winery		Name of Wine	
Vintage		Appellation	
Varietal		Number of Bottles	Bottle Size
Ratings (if applicable)		Wine Maker (if applicable)	
Tasting Notes/Other Description: Please be detailed as this information will be used to write the auction catalog description			
<i>Notice: If item is more appropriate for another BIAWA fundraising event, your item will be re-purposed.</i>			
<input type="checkbox"/> Item accompanies donor form		<input type="checkbox"/> Item cannot be packaged with other items	
<input type="checkbox"/> Donor will deliver to BIAWA by ___ / ___ / ___		<input type="checkbox"/> Donor requests pick-up (please call to arrange)	
DONOR INFORMATION (List exactly as you would like the donor listed to appear in auction catalog)			
Business Name			
Contact Name/Individual for Thank You		Phone	
Mailing Address	City	State	Zip
Email	Website		
Item Procured By			
Signature of Donor			Date
(Donation cannot be processed without donor signature. If submitted electronically, entering your name serves as your signature.)			
Office Use : Form #			

Please submit completed form no later than **September 29, 2017** to BIAWA Procurement Committee

Email: [admin@biawa.org](mailto:admin@biawa.org) Phone: 206-467-4800 Fax: 206-467-4808

Website: [www.biawa.org](http://www.biawa.org)

Mail: 316 Broadway, Suite 305, Seattle WA 98122

BIAWA is a 501(c)(3) non-profit (Tax ID 91-1206800)

PLEASE NOTE: Formerly known as Brain Injury Association of Washington